

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE OCTOBER 17, 2022 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, October 17, 2022 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Jeff Wolfe	Commissioner, President
Donnie Lawson	Commissioner, Vice President
Tom Santelli	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Administrative Assistant

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Wolfe opened the meeting at 9:08 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Lawson moved to approve the Minutes of September 6, 2022, September 19, 2022 and October 3, 2022 Commissioners' Meetings as presented. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

Attorney Bob Clutter presented the following items:

1) Bond(s) for acceptance:

- a. Maintenance Bond for Cardinal Pointe Section 2 Erosion Control in the amount of \$27,634.00.
- b. Maintenance Bond for Cardinal Pointe Section 2 Storm Drains in the amount of \$160,000.00.
- c. Maintenance Bond for Cardinal Pointe Section 1B Erosion Control in the amount of \$20,900.00.

Commissioner Santelli moved to approve accepting the Maintenance Bonds as submitted. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

2) Bond(s) for release:

- a. Performance Bond for Cardinal Pointe Section 1B Erosion Control in the amount of \$83,600.00.
The Boone County Surveyor's Office recommends the release of the bond.

Commissioner Lawson moved to approve the release of the Performance Bond as submitted. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 3) The Veridus Group, Inc. owner's representative services agreement amendment for the Boone County Justice Center. Phases I – III have been completed in full. Phases IV – V is for bidding and construction of the project through closeout and warranty. The original anticipated fixed fee was \$580,000 in July of 2021. The amended project total amount is \$820,000.**

Commissioner Santelli moved to approve the Veridus Group, Inc. owner's representative services agreement amendment for the Boone County Justice Center. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

4) An administrative settlement agreement totaling \$21,015.00 for Parcel #2 – Bridge 192 Project. The agreement was previously signed by Commissioner Wolfe due to time sensitivity. Commissioner Santelli moved to approve ratifying the administrative settlement agreement for Parcel #2. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

5) Trane customer service credit application for ratification. Commissioner Santelli moved to approve ratifying the Trane customer service credit application. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

6) Coverdale Consulting contract renewal for another year. Commissioner Santelli moved to the Coverdale Consulting contract renewal. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF BID OPENING FOR GASOLINE AND DIESEL FUEL

- 1) Co-Alliance Cooperative bid was received on October 17, 2022.
 - a. Item #1 Gasoline
 - Price Delivered to BCHD: \$3.16
 - Price Picked up at Station: \$3.14
 - b. Item #2 Off-Road Diesel Fuel
 - Price Delivered to BCHD: \$3.5281
 - Price Picked up at Station: N/A
 - c. Item #3 Premium On-Road Diesel Fuel
 - Price Delivered to BCHD: \$3.5251
 - Price Picked up at Station: \$3.50

**Prices may change due to market fluctuations until locked in by Co-Alliance Cooperative.*

Nick Parr, Highway Director, provided an update on the Boone County Highway Department's budget. They will likely have to request a re-appropriation due to the fluctuating cost earlier this year before locking it in on rates. County Auditor Debbie Morton-Crum added comment that several departments are having to re-approp funds for the end of the year to pay for fuel. Commissioner Santelli also expressed concerns.

Commissioner Santelli moved to take the bid received under advisement and authorize Commissioner Lawson to lock in rates at a later time/date. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF OPERATION GREEN LIGHT FOR VETERANS

Councilwoman Jennifer Hostetter and County Treasurer Nikki Baldwin presented the Operation Green Light for Veterans. This coming Veterans Day, the National Association of Counties (NACo) and the Nation Association of County Veteran Service Officers (NACVSO) invite the nation's 3,069 counties, parishes, and boroughs to join Operation Green Light to show support for veterans by lighting our buildings green from November 7 to

November 13. By shining a green light, county governments and our residents will let veterans know that they are seen, appreciated and supported. Councilwoman Hostetter has coordinated with the facilities department. County Attorney Bob Clutter presented Resolution 2020-18 Supporting Operation Green Light for Veterans and read it aloud in pertinent parts pursuant to state law.

Commissioner Santelli moved to approve Resolution 2020-18 Supporting Operation Green Light for Veterans. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

Commissioner Santelli commented on the Veterans Affairs Service Officer position going full-time effective January 1, 2022; which further reinforces Boone County's commitment to our veterans.

Judge Lori Schein wanted to share that she was informed by Judge Hughes (Hamilton County) and Judge Murphy (Hamilton County) that Hamilton and Boone County have the highest per capita rate of veterans within our communities. Hamilton County will be starting a veterans court and is seeking collaboration with Boone County.

IN THE MATTER OF TUTORING JDAI GRANT ADMINISTRATION AGREEMENT

Lauri Thompson, JDAI Coordinator, presented the JDAI Grant Administration Agreement with Theodore Clunie to tutor students on probation after school. Theodore Clunie is a math teacher at Lebanon High School. Commissioner Santelli commented that Theodore would be great addition to the rotation of tutors.

Commissioner Santelli moved to approve JDAI Grant Administration Agreement with Theodore Clunie to tutor students. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF DELTA DENTAL DOCUMENTS

Megan Smith, Human Resources Director, presented the authorization to release confidential data to build file feeds from the benefits admin system to Delta Dental. A group health plan certification was also presented.

Commissioner Santelli moved to approve the authorization form and group health plan certification with Delta Dental. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF RESOLUTION 2022-17 APPROVING FINANCING FOR THE JUSTICE CENTER PROJECT

County Attorney Bob Clutter presented Resolution 2022-17 approving financing for the Justice Center Project and read it aloud in pertinent parts pursuant to state law.

Commissioner Santelli moved to approve Resolution 2022-17 approving financing for the Justice Center Project. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF ADOPT ADA TRANSITION PLAN

Max Mendenhall, Director of Capital Investments, presented the ADA Transition Plan. Boone County has been working with DB Engineering firm to update the plan.

Commissioner Lawson moved to approve adopting the ADA Transition Plan. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF STALKER STREET DYNAMICS QUOTE FOR TRAILER

Max Mendenhall, Director of Capital Investments, presented the Stalker Street Dynamics quote for two sign trailers totaling \$33,510. The Boone County Highway Department will have access to the message boards for road construction or temporary lane closures. Nick Parr will create an internal controls policy for authorized users/usage.

Commissioner Santelli moved to approve the Stalker Street Dynamics quote. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF CHANGE ORDER #1 FOR PROJECT #2022-03

Item was tabled.

IN THE MATTER OF ENGINEER ASSESSMENTS FOR 2022 HSIP PROJECTS

Nick Parr, Director of Highway, presented the request for Authorization to proceed for Engineering Assessments (“EA”) for 2022 HSIP Projects ATP. When the call for projects opens in November, the Boone County Highway Department intends to submit projects eligible for HSIP dollars (90/10 funding), including guardrail placement and pavement markings where they do not currently exist. The Engineering Assessment will provide a detailed cost breakdown and details that are needed in order to submit an application.

Commissioner Santelli moved to approve Engineering Assessments for 2022 HSIP Projects ATP. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

There was none at this time.

IN THE MATTER OF STAFF REPORTS

- APC – Rachel Cardis
- Coroner’s Office – Justin Sparks
- Facilities / Capital Investments – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS

Nick Parr, Director of Highway Department presented the following items:

- 1) Construction in right of way permit (#202210061) for AT&T at CR 250 S from SR 39 to 47 W and CR 250 S for installation of conduit for communication lines. The Boone County Highway Department recommends approval with a \$25,000 bond.

Commissioner Santelli moved to approve the construction in right of way permit (#202210061) for AT&T. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 2) The Preserve at Fishback Creek (formally Marsh Meadow) developer is requesting a waiver of the sidewalk for the eight (8) Lot Subdivision on 39 acres essentially along CR 800 E. This will be a low density, custom home development. They are requesting for this to be a private street. Attorney Michael J. Andreoli, representation for the developer, has formally submitted the request and enclosed the Plat. Commissioner Wolfe wanted to clarify that Boone County's liability would end at the gate of the development.

Commissioner Santelli moved to approve the Waiver of the sidewalk and for this to be a private street. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 3) The State of the Basis for Just Compensation ("SBJC") for Parcel #1. Bridge 152 is replacing the existing Small Structure JA-032 as part of the Grassy Branch Reconstruction project. Nick would also like to request approval for one commissioner to execute the SBJC for the parcels on Bridge 151 that are expected soon, this would expedite sending offers to owners. The bid opening for these projects is planned for 11/21/2022.

Commissioner Santelli moved to approve the SBJC for Parcel #1. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0. Commissioner Santelli moved to authorize Commissioner Wolfe to execute the SBJC for parcels on Bridge 151. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 4) James H. Drew quote for guardrail replacement on Bridge 178.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Key request form for Carla Leathers.

Commissioner Lawson moved to approve the key request form for Carla Leathers. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

- 2) Affidavit for payment to Lochmueller Group (invoice #311188) in the amount of \$2,291.29.

Commissioner Santelli moved to approve the affidavit for payment to Lochmueller Group. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 3) Claims Dockets – regular, prepaids, payroll, and insurance.

Commissioner Santelli moved to approve Budgetary Claims presented from the Auditor's Office. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Santelli moved to adjourn the Boone County Commissioners' Meeting at 9:50 AM on Monday, October 17, 2022. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.